

At Ronald Tree Nursery: We play, learn and grow!



Welcome to Ronald Tree Nursery School



*We play, learn and grow, inspiring our children to
be happy, lifelong learners.*



Please read this leaflet carefully.
If you have any questions please telephone the office on
01536-514240

Our Vision



At Ronald Tree, our vision is to ensure all our children feel safe, understood and valued.

This means working from every unique starting point, providing engaging, playful learning for each individual child and their family.

We intend to send our children off to the next stage in their learning journey full of the skills, knowledge and confidence they need to achieve their very best.

Our Values

(The five Cs)

Confidence: having a strong sense of self

Consideration: respectful and understanding of others

Creativity: having our own ideas

Curiosity: investigating and exploring

Collaboration: working together



How to contact us

Phone: 01536 514240

Email: finance@ronaldtreenursery.co.uk or admin@ronaldtreenursery.co.uk

Website: www.ronaldtreenursery.co.uk

Ronald Tree Nursery School
Laburnum Crescent
KETTERING
NN16 9PH

Safeguarding

Everyone at Ronald Tree is committed to keeping every child safe. If we have any concerns, we will share them with parents/ carers as soon as possible. We are obliged to pass on information and involve relevant services if we believe a child is at risk of harm.

If you have any concerns about a child, please ask to speak to one of our safeguarding team:



Deb Thwaites
Headteacher
Safeguarding Lead



Mel Perkins
Family Support
Worker
Deputy
Safeguarding Lead



Christina Redden
Finance & Admin



Kelly Jones
Finance & Admin

Remember to follow us on Facebook for news & information.

Our Safeguarding policy, many other policies and privacy notices are all available on our website.

Working with Families

Ronald Tree is committed to working together with our families to provide the best possible start to the lives of our children.

Throughout the year, Mel, our Family Support worker runs parent sessions in the community centre next door to the school.

Times and dates will be shared with you.

In these sessions, you can choose to bring your child for a stay and play or drop them for their usual nursery session and come over for a cuppa and a breather!

In addition, at different times in the school year, Mel runs specific parent sessions to address any areas families would like more information on, such as managing tricky behaviour, early story sharing or messy art play!

We invite local services such as Home Start, Family Hubs and Adult learning to drop in and share their expertise and advice.

Each year there are also several events in which we encourage parents to come into school and play alongside their children. We aim to have at least one of these play sessions each half term.

Families are also invited to join us on trips out and about in the local community eg 'The Green Patch' or to come in and join our music sessions or Christmas sing-a-long at St Mary's Church.



Our curriculum goals

To become a **confident** communicator

To become a **considerate** citizen

To become a **confident** problem solver

To become a **creative** storyteller

To become a **curious** explorer

To become a **collaborative** friend

To become **confident** at moving my body skilfully

To become a **creative** artist

Our Full curriculum document can be found on our website

Our Ronald Tree Family – The Staff Team



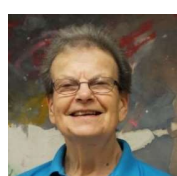
Debra Thwaites
Headteacher



Jackie Wilson
Teacher



Mandy Coles
School Business Manager



Addie Holmes
Cleaner in Charge



Olivia Craddock
Early Years Assistant



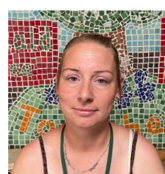
Agata Kwiecien
Teddy Bear Keyworker



Sarah Towell
Teddy Bear Keyworker



Carmela Clark
Nursery worker



Sabrina Devine
Keyworker



Ewelina Guskalo
Early Years Apprentice



Jemma Hawkes
Keyworker



Julie Hands
Teddy Bear Keyworker



Liz Jones
Keyworker



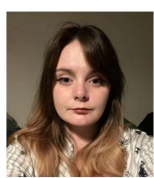
Yasmin Heath
Keyworker



Carol Walding
Early Years Assistant



Lisa Clark
Keyworker



Kia Riddell
Keyworker



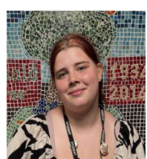
Janna Richards
Keyworker



Carolyn Carter
Tiger Keyworker



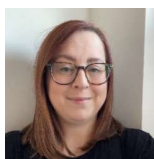
Emma Weekley
Tiger Keyworker



Grace Tipler
Early Years
Assistant



Kelly Jones
Finance and
Admin



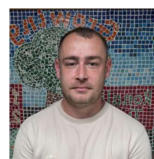
Christina Redden
Finance and
Admin



Mel Perkins
Family
Support Worker



Nicki Knell
Keyworker



David Livingstone
Site Supervisor
and Cleaner



What do I need to bring with my child?

We play outside every single day. Please make sure your child arrives in a suitable coat for the weather. A drawstring bag will be provided for you to keep the following items in at nursery (Please do not bring your own bag):

- A full set of spare clothes at all times. All items **to be marked with your child's name**.
- Warm hat in winter & a sun hat in summer. Named sun cream for children staying all day.
- *If your child is not yet potty trained:* make sure there are nappies, suitable wipes and nappy bags in your child's bag each day. **We do not supply these items.**

Please send your child in clothes that are easy for them to fasten themselves, e.g. jogging bottoms and Velcro shoes rather than jeans and lace up shoes. No open toed sandals. Your child **WILL** get dirty! Please do not send your child in their best clothes.

Funded Entitlements and Additional Hours

All parents are entitled to 15 hours funding per week term time from the term after their child's third birthday. Or some children are entitled from 9 months. At Ronald Tree, we only admit children in the term after they turn age 2 and we have a dedicated room for our 2 year olds. 15 hour children may attend either a morning or an afternoon session, Monday to Friday. Some working parents are entitled to 30 hours funding this may be taken as;

- 4 Days either 8.00am to 3.30pm or 8.30 to 4.00pm
- 5 Days 8.30am-3.30pm (35 hours- the additional 5 hours charged)

Where we have capacity, parents of 15 hours funded three and four year olds may buy additional hours beyond their session times. This includes:

- Breakfast club (8am to 8.30am breakfast included) currently £3.00 per day;
- Afterschool club to 4pm currently £3.00 per day.

Please note that if your child has attended another nursery or childminder and you have claimed your entitlement over the full year rather than in term time only, this will affect the number of funded hours you can claim at Ronald Tree Nursery School. Please let us know if this is the case.

You can check whether you are eligible for 30 hours funding by visiting www.beststartinlife.gov.uk or 2 year funding - [Free early education and childcare for 2 year olds | North Northamptonshire Council](#)

You can also register for tax free childcare payments, which we accept.

Please speak to the office staff for more information on any of the above.

OUR RULES

Our nursery school rules are linked to our values.

CONFIDENCE

We look after ourselves.

CONSIDERATION

We look after others and our nursery.

COLLABORATION

We work as a team.

CREATIVITY

We solve problems and share our ideas.

CURIOSITY

We try new things.

We promote our school rules through positive reinforcement, staff modelling, and praise. We use symbols to help communicate



Nursery Session Times

8am to 8.30am Breakfast club

8.30-11.30am Morning session

12.30-3.30pm Afternoon session

3.30-4.00pm After school club

We stay at the door 10 mins after opening and open the doors 10 mins before the end of the session. Please try to stick with these drop off and collection times as late drop off and early collections causes disruption for the other children.

You must let us know in advance if someone different is collecting your child. Please ring on **01536-514240** if this is a last-minute decision.

Attendance

Nursery places are in great demand so please use your place well. To enable your child to get the most from what the nursery offers it is important to come regularly. The local authority has issued a new attendance policy whereby funding will be withdrawn for low attendance and will be chargeable to parents as stipulated in our charging policy.

If your child is unwell please do keep them at home until they are better. Please call to let us know they won't be attending or email finance@ronaldtreenursery.co.uk or Admin@ronaldtreenursery.co.uk

All our policies relating to admissions, attendance and medical conditions can be found on the school website.

If your child has sickness or diarrhoea please keep them at home for 48 hours after the last bout, as this spreads very quickly with young children.

If your child is absent from nursery for any reason, please let us know on

01536-514240 or email finance@ronaldtreenursery.co.uk or admin@ronaldtreenursery.co.uk

Thank you.

If you wish to take your child on holiday during term time you must let the nursery know. Please note this may affect your entitlement to funding from the local authority. Any absence due to holidays in term time will be included in the maximum absence allowance of 6 weeks per year. Any absences exceeding 6 weeks will be chargeable to parents.

Term Dates 2026-2027

Autumn Staff Training Days and Home Visits: 1st, 2nd and

Term 3rd September 2026

2026 Re-open from: Friday 4th September 2026

Training Day: Friday 23rd October 2026

Half Term: 26th October to 30th October 2026

Re-open: Monday 2nd November 2026

Training Day: Friday 18th December 2026

Christmas Holidays: 21st December to 1st January 2027

Spring Training Day: Monday 4th January 2027

Term Re-open: Tuesday 5th January 2027

2027 Half Term: 15th to 19th February 2027

Re-opens: Monday 22nd February 2027

Easter Holidays: Friday 26th March to Friday 9th

April 2027

Summer Re-opens: Monday 12th April 2027

Term May Bank Holiday: Monday 3rd May 2027

2027 Half Term: Monday 31st May to Friday 4th June 2027

Training Day: Monday 7th June 2027

Last Day of Term: Wednesday 21st July 2027

Consumables

We ask for a voluntary donation of £3.00 per week (or £15 per half term) to cover the cost of the food your child receives as snack and some consumable resources.

Where children attend for 30 hours, we ask for a voluntary donation of £5 each week (or £25 per half term). Any surplus money is put towards treats for the children. Please pay by card or cash at reception. Thank you.