

## Ronald Tree Nursery School

### Early Education and Childcare COVID-19 Risk Assessment Plan

The following risk assessment is for use in Ronald Tree Nursery School to aid with the identification of risk and the subsequent planning to mitigate against these risks following the Government's latest guidance

Risk assessments should be reviewed daily and adapted as necessary throughout the phased re-opening.

UPDATED – 4/11/2020 due to Lockdown 2    UPDATED 05/01/2021 due to national lockdown    UPDATED 11/01/2021 due to low pupil numbers  
 UPDATED 01/02/2021 due to lateral flow tests    UPDATED 20 Feb 2021 due to positive cases in Nursery    UPDATED 20 Apr 2021 due to staffing restrictions  
 Previous risk assessments have been archived.

Updated 1 Sep 2021 in line with new Gov guidance – lots of previous protective measures no longer required

Identification of those at risk:	Pupils Families Staff Staff family groups Students/volunteers Contractors and visitors
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Risk:	Protective Measures Taken:	Status/RAG Rating
<b>Missing Covid -19 risk assessment review or not continuing with advised measures</b>	<ul style="list-style-type: none"> <li>We continue to practice Government and PHE hygiene advice</li> <li>Regular Covid updates from the LA and Government are received, read and acted upon in good time</li> <li>Any changes to current practice is communicated to staff, pupils and parents</li> </ul>	
<b>Catching and spreading the virus – including hygiene measures</b>	<ul style="list-style-type: none"> <li>Staff all receive lateral flow tests and are encouraged to take these twice weekly to monitor their health</li> <li>The majority of Ronald Tree staff have been double vaccinated</li> <li>We require any member of staff or pupil to remain at home and test if they have symptoms</li> <li>Staff, pupils or families who have tested positive will be required to stay at home</li> <li>We will allow families into the shared areas of the school to drop off their child. During this handover, staff will continue to wear masks and families will also be encouraged to do so</li> <li>Sanitiser gel will be available for families to use as they enter the building</li> <li>Staff will take children out to their parents for collection at the end of the session</li> <li>We will continue to open windows to allow for ventilation as long as the weather/room temperature allows</li> </ul>	

	<ul style="list-style-type: none"> <li>The outdoor area will be available for the majority of the school day to allow pupils access to the garden and decrease the number of pupils together inside</li> <li>We ask parents to inform us of any foreign travel and follow the latest Government advice on relevant isolation measures on their return</li> <li>We will continue to report any positive cases amongst staff or pupils to the relevant body</li> <li>We contain any outbreak by following LA guidance and have a written procedure for this, included at the end of this risk assessment</li> </ul>	
<b>Social distancing and bubbles</b>	<ul style="list-style-type: none"> <li>Whilst social distancing and bubbles have been removed as mandatory control measures, we recognise that there may be a specific need to re-introduce this in certain circumstances. In this instance, we will seek advice from the LA</li> <li>We understand that any outbreak or contingency plan may include the return to bubbles for a temporary period</li> <li>We will collaboratively work with other visiting professionals and students to ensure that both we and they adhere to our hygiene requirements</li> </ul>	
<b>Not ensuring robust cleaning throughout the school premises</b>	<ul style="list-style-type: none"> <li>We have one, regular cleaner. All cleaning needs are communicated to her daily</li> <li>Staff regularly clean surfaces that are frequently touched throughout the day</li> <li>We use cleaning products that include standard detergents</li> </ul>	
<b>Understanding correct PPE requirements</b>	<ul style="list-style-type: none"> <li>We understand that additional PPE for covid-19 is only required in a very limited number of scenarios: Where a staff member or pupil becomes ill with covid-19 during school hours and we need to have close contact</li> <li>Visors, masks and aprons are readily available in school should this need occur</li> </ul>	
<b>The impact of the pandemic on staffing and staff welfare and also the mental well-being of pupils and their families</b>	<ul style="list-style-type: none"> <li>Risk assessment for individual staff carried out to ascertain availability and safe return to work for individuals</li> <li>Access to well-being and mental health support communicated and shared with staff</li> <li>Staff given support helpline number (poster displayed in staff room)</li> <li>We have ensured that all our staff are consulted as part of this risk assessment and that they are aware of any changes in health and safety protocols</li> <li>Families will be given the option to continue to wear masks and leave refrain from entering the building if they would prefer</li> <li>Staff will be available to talk with families to allay concerns and explain procedures whenever necessary</li> </ul>	

## 1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

➤ To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:

- There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
- 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

## 2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Deb Thwaites, head teacher will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or North Northamptonshire's Covid helpline on 0300 126 3000

## 3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

## 4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via our Facebook and Tapestry pages and by phone calls or face to face contact where necessary and acceptable once a decision has been made.

If recommended, we will limit:

- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will re-introduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Staggered entry times
- No access to the building for families

## **5. Attendance restrictions**

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

### **5.1 Eligibility to remain in school**

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

### **5.2 Education and support for pupils at home**

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, using Tapestry tasks as we have done in the previous lockdowns

The school will continue to support and monitor those vulnerable pupils and families by offering work packs, providing door step visits and regular phone calls

### **5.3 Wraparound care**

We will limit access to breakfast club and after school club to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

## 5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by calling their mobile on: 0787 2634269

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision